

InfoWave

INFORMATION MANAGEMENT NEWS AND EVENTS

Issue 5 October 2012

Message from the President

It's been a little while since our last issue of *InfoWave*. While we all regret the delay, we are very happy to have a few big announcements this issue, starting with our upcoming fall seminar on *Records as Evidence and e-Discovery*. Anyone involved in the management of electronic records (unless you're working in 1982 this probably includes you) or the legal field will find this one useful. Check out page 2 for the complete spread.

We have a few other updates as well. ARMA PEI Chapter held its Annual General Meeting in July, and we have a new member and new director on the team. Read on to get all the details!

Juliana MacEwen

Farewell to ARMA Canada Conference 2012

ARMA Canada Conference only comes along once a year, and this year the PEI Chapter had a strong presence at the conference in Nanaimo, BC.

Three members - Juliana, Laura, and Mark - were there representing PEI, while two more - Ann-Marie and Holly - were there on behalf of ARMA Canada.

Naturally, the PEI crowd and other Maritimers and Newfoundlanders in

attendance brought some of the wild Atlantic temperament with them to stir up the Pacific West Coast. Great fun was had by all, and of course there were plenty of fantastic education sessions and lots of networking opportunities with records and information management professionals from across Canada and beyond.



The ARMA PEI Chapter crowd sharing a pint (or two) with Conference Director Fred Wideman (left)



Mark DeMone (centre) accepting the TAB 2012 Young Professional Award of Excellence



TAB Young Professional Award of Excellence 2012

ARMA PEI Chapter would like to congratulate one of its own for receiving the 2012 TAB Young Professional Award of Excellence at this year's ARMA Canada Conference in Nanaimo. TAB, the well-known records management supply company, created this award to recognize and celebrate the accomplishments of a young professional in the Records and Information Management profession in the ARMA Canada region of ARMA International.

This year, the award went to Mark DeMone, Vice-President of ARMA PEI Chapter. Way to go Mark!



ARMA PEI *RIM in the Legal Environment* Fall Seminar *Records as Evidence and e-Discovery*

Records management is an essential cog in the legal machine, particularly in the digital age. Speakers Kelly Friedman, LLB and Sheila Taylor, CRM share their extensive knowledge of records management, e-discovery, and submitting records as evidence.

Please join us **Thursday, November 22nd, 9:00 am to 3:30 pm**

Holland College Centre for Applied Science and Technology

3rd floor, Room 318, 300 Kent Street, Charlottetown



Kelly Friedman is a partner with Davis LLP in the firm's Toronto office. Kelly specializes in litigation, e-discovery and regulatory law and was named one of *Canadian Lawyer's* "Top 25 Most Influential Lawyers in Canada" in 2011.

Kelly is the current chair of the steering committee of Sedona Canada, the non-profit group responsible for the set of e-discovery principles incorporated by reference into the Ontario Rules of Civil Procedure.



One of Canada's top speakers on records as evidence and e-discovery, Sheila Taylor is partner and CEO of Ergo Information Management Consulting. A Certified Records Manager with more than 20 years' information management

experience, Sheila has assisted numerous public, private and non-profit clients to improve their IM practices. Since 1998, Sheila has taught several certificate courses in IM at the iSchool Institute of the University of Toronto's Faculty of Information, and speaks regularly at ARMA and other conferences.

REGISTRATION DEADLINE: Monday, November 19th

Seminar Fees:

- Member: \$75 (ARMA, CIPS, ACA, CALIS)
- Non-member: \$100
- Student (with ID): \$50

Name: _____

Organization: _____

Address: _____

Email: _____ Phone: _____

Registration starts 8:30 am

Seminar runs 9:00 am to 3:30 pm (lunch not provided)

Nutrition Breaks at 10 am and 2 pm (coffee/tea provided)

Method of Payment

- Cheque
- Bill me

Signature: _____

To register, please call, mail, email, or fax completed registration form and payment to:

ARMA PEI Chapter

PO Box 22055

RPO Charlottetown Parkdale

Charlottetown, PE C1A 9J2

Tel: 902-368-6093; Fax 902-368-4663

Email: armapeichapter@gmail.com

Welcome to ARMA PEI Chapter!

Attracting members to ARMA PEI Chapter isn't always easy. We have one of the smallest populations to draw from, so it's always a big deal when we get a new member out of the blue!

We'd all like to announce the most recent greenhorn to throw in her lot with ARMA PEI Chapter:



Welcome to the ARMA PEI Chapter Cynthia!

Annual General Meeting 2012

ARMA PEI Chapter held its AGM on July 19, 2012, chaired by chapter President Juliana MacEwen.

The chapter reviewed its activities through the 2011-2012 fiscal year, which included the hosting of two educational seminars - one in the fall of 2011 on cloud computing and social media and the records management concerns associated with each, and another in the spring of 2012 featuring the guru of electronic records management, Bruce Miller.

ARMA PEI Chapter was proud to host a short pre-AGM educational session on the Principals (aka Generally Accepted Recordkeeping Principals), hosted by longtime ARMA PEI Chapter

We are always on the lookout for new members. Joining the chapter, and by extension ARMA International, affords members great networking opportunities with other records and information management professionals, access to the bimonthly magazine *Information Management*, published by ARMA International, and numerous educational opportunities. Contact Laura Littlewood at armapeichapter@gmail.com for more information.

supporter Rick Stirling, President and CEO of Western Information Management Inc.

This year's AGM saw the continuation of duties for President Juliana MacEwen, Vice-President Mark DeMone, Treasurer Ann-Marie McIsaac, Secretary and Membership Director Laura Littlewood, and Events Director Debbie Gillespie. Simon Lloyd graciously put forward his name for another two-year term as Communications and Webmaster Director, and we have a brand new face on the ARMA PEI Chapter board in Ann Maxwell, a recent member of the chapter who was daring enough to step into the role of Marketing Director for a two-year term. Congratulations Ann!

ARMA PEI Chapter Executive:

PRESIDENT

Juliana MacEwen

VICE-PRESIDENT AND NEWSLETTER EDITOR

Mark DeMone

TREASURER

Ann-Marie McIsaac

SECRETARY

Laura Littlewood

MEMBERSHIP

Laura Littlewood

MARKETING

Ann Maxwell

COMMUNICATIONS AND WEBMASTER

Simon Lloyd

EVENTS

Debbie Gillespie

Hot Topics

ARMA International tackles the hottest information management topics that are keeping you awake at night.

[www.arma.org/
Publications/HotTopic/
index.cfm](http://www.arma.org/Publications/HotTopic/index.cfm)

2100 Alberta Court of Appeal Records Accidentally Shredded

The following article is reproduced from CBC News online (original available at www.cbc.ca/news/calgary, posted August 13th, 2012) and illustrates the kind of extreme example of records mismanagement that every records manager dreads.

Alberta Justice is still trying to piece together some court records that were mistakenly destroyed last year.

The criminal and civil Court of Appeal cases were accidentally put through a shredder.

Defence lawyer Andre Ouellette says this could be a big loss.

“People who may have been convicted when there was no DNA available is now available, and it may in fact ensure that people were innocent,” he said. “If we don't have the Court of Appeal decision, and on what basis they made a decision, that may be a problem.”

The boxes containing notice of motions and statements of fact were to be moved to the archives, but 2,100 criminal and civil cases from the

early '90s were destroyed.

They only noticed months later when someone went searching for the documents.

The records are supposed to be kept forever, so staff is trying to piece together the information again from other court sources and lawyers' offices.

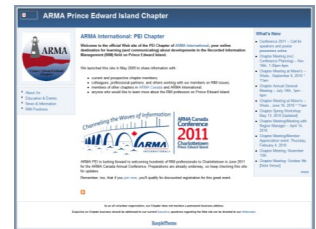
“The reason we need to recreate them is because those files provide the courts, the bar, legal researchers and the public with the ability to access historical Court of Appeal files,” said Alberta Justice spokesperson Michelle Davio.

Service Alberta says it has made changes to make sure documents don't end up in a shredder again.

Bobbling Around at the ARMA PEI Chapter Summer Social

As part of ARMA PEI Chapter's annual summer social, held in conjunction with the AGM, members were treated to a lunch-time bobbling event (courtesy chapter President Juliana MacEwen - thanks Juliana!) to let off some steam (or stew in their own juices... you decide). Here are the pics to prove it!

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ARMA PEI Chapter

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